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What makes an  
effective executive?  
The measure of the  
executive, Peter F.  
Drucker reminds us, is  
the ability to "get the  
right things done." This  
usually involves doing  
what other people

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have overlooked as  
well as avoiding what  
is unproductive.

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Peter F., Collins, Jim.

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The Effective Executive  
was published in 1967  
and this book is as  
good a starting point  
as any for the  
uninitiated.

Effectiveness is a habit  
and habits can be

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learned through practice, lots of it. According to Drucker there are five habits that, once acquired, determine the effectiveness of an executive.

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The 5 Practices of the Effective Executive •  
Manage our time •  
Focus on results and



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contribution to the organization • Build on strengths (self, others and situation), rather with weaknesses • Set priorities and concentrate on the few major areas that will deliver outstanding results. • Make ...

### **Book Summary - The Effective Executive: The Definitive ...**

The Effective Executive is written by Peter Drucker, renown

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management specialist  
and theorist and classic  
among classics. It is  
the very first book of  
his that I have read.  
The author begins by...

## **Book Review: The Effective Executive — The Definitive ...**

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usually involves doing what other people have overlooked as well as avoiding what is unproductive.

## **The Effective Executive - Peter F. Drucker - Paperback**

In this concise and brilliant work, he looks to the most influential position in management - the executive. The measure of the executive, Drucker

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reminds us, is the ability to "get the right things done". This usually involves doing what other people have overlooked as well as avoiding what is unproductive.

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productive to convert  
an opportunity into  
results than to solve a  
problem - which only  
restores the  
equilibrium of  
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Peter F. Drucker**

The effective executive makes strength productive. He knows that one cannot build on weakness. To achieve results, one has to use all the available strengths — the strengths of associates, the...

**The Effective  
Executive by Peter  
Drucker — A Book**

*Page 15/24*

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**Summary ...**

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The Effective Executive is written by Peter Drucker, renowned management specialist

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Executive The Definitive Guide to Getting The Right Things Done and theorist and classic among classics. It is the very first book of his that I have read. The author begins by explaining to us that efficiency is the primary function of executives. Being efficient is simply doing what is necessary.

## **The Effective Executive - The Definitive Guide to Getting ...**

The Effective Executive  
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Executive The Effective Executive is a journal based on Peter F. Drucker's classic and preeminent work on management and effectiveness -- The Effective Executive. Here Drucker and Maciariello provide executives, managers, and knowledge workers with a guide to effective action -- the central theme of Drucker's work.

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Drucker's timeless  
classic work on  
leadership and  
management, with a  
foreword by Jim Collins.  
What makes an

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effective executive?

## Definitive Guide

### **The Effective Executive: The Definitive Guide to Getting ...**

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capacities as a leader  
and also support your  
employees' strengths,  
with the goal of  
improving results  
across your  
organization.

## **The Effective Executive by Peter F. Drucker**

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